

## SECURITIES AND WIRE TRANSFER INSTRUCTIONS ANNUAL FUND/GENERAL OPERATING GIFTS

Below are instructions for making an annual fund/operating gift to Dallas Theater Center (DTC) of securities by electronic transfer or cash by wire transfer. To make a transfer to a DTC endowment account, please contact DTC for additional instructions.

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### GIFT OF SECURITIES

Electronic transfer is the most efficient way to transfer securities. If your stock is held at a broker, notify the broker that you wish to make a gift of securities to the Dallas Theater Center. Your broker will need written authorization from you before they can make the transfer. *Please alert DTC of your transfer using the below contact information.*

Provide your broker with the following delivery instructions:

Charles Schwab & Co., Inc.  
DTC #0164  
For Credit to Account Number: 5132-1512  
Account Name: Dallas Theater Center

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### WIRE TRANSFER

To make a cash gift via wire transfer, please use the below instructions. *Please alert DTC of your transfer using the below contact information.*

Bank Account Name:	Dallas Theater Center
Routing Number:	111000614
Account Number:	0100033117

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**DTC Contacts:** Alfred Butler, Dallas Theater Center General Manager  
214-252-3901 | [alfred.butler@dallastheatercenter.org](mailto:alfred.butler@dallastheatercenter.org)

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